



Can a family member or friend drive you to your doctor? Yes! MTM will also pay your family member or friend for the car mileage. **To make sure the driver is paid; your doctor must sign a form showing you went to your appointment.**

Here is how it works:

1. The whole form must be filled out **except** for the space for Physician/Clinician Signature.
2. Take the form with you to your appointment and have your doctor sign it.
3. You can use the form for more than one trip. The form can be used for up to seven trips.
4. **There can only be one driver on the form.** A new form must be filled out for each person driving you to see your doctor.
5. When the form is filled out, send it to:

Electronically (Preferred Method)

payme@mtm-inc.net

Fax

1-888-513-1610

Mail

MTM, ATTN: Claims Department
 16 Hawk Ridge Drive
 Lake St. Louis, MO 63367

6. When we receive your form, we will mail your payment within 15 days.
7. If you have any questions, please call 1-888-513-0703.

Trip Log

Driver Name: _____

Member Name: _____

Driver Address: _____

Member ID: _____

City: _____

State: _____

Zip Code: _____

Driver Phone: () _____

Relationship to Member: _____

Date of Trip	Trip Number	Doctor Name/Phone Number	Physician/Clinician Signature	Number of Miles Driven
		Name: Phone:		
		Name: Phone:		
		Name: Phone:		
		Name: Phone:		
		Name: Phone:		
		Name: Phone:		
		Name: Phone:		

This information is available free in other languages. Please contact our customer service number at 1-888-513-0703 (TTY: 711) Monday through Friday, 8 a.m. to 5 p.m. Agency of Health Care Administration complies with applicable Federal civil rights laws and does not discriminate based on race, color, national origin, age, disability, or sex.

Esta información está disponible en otros idiomas de manera gratuita. Comuníquese con nuestro número de servicio al cliente al 1-888-513-0703 (TTY: 711) de lunes a viernes, de 8 a.m. a 5 p.m. Agency of Health Care Administration cumple con las leyes de derechos civiles federales aplicables y no discrimina basándose en la raza, color, origen nacional, edad, discapacidad, o sexo.